

Burghill Neighbourhood Plan Steering Group

Notes on a Meeting Held 3rd July 2017 in Simpson Hall

Present:- Anthony Vaughan, Bernie Green, Janette Pudsey, Jenny Gay, Lynnette Loban, Alan Stokes (PC Vice Chairman), Joanna Helme, Sally Robertson, Mike Buffey.

Apologies:- Harriette Gordon, Clare Fenton, Martin Roberts, Paulette Scholes (PC Clerk).

Future of Steering Group:- At the last meeting of the Parish Council it was suggested by the invited HALC CEO that the work of the SG would be complete once the public comments regarding the Updated Site Assessment Report had been collated and passed on to our consultants and Parish Council. A decision regarding this matter is expected at the next PC meeting on 12th July. Decisions regarding sites and numbers of houses to be included in our NDP can then be made by the PC using the services of our consultants.

Expenditure on Draft NDP:- A detailed Income and Expenditure Account up to 18th June 2017 was provided to members at the meeting. We have a current excess of income over expenditure of £7987.35 and current future liabilities to our consultants of £2700. All these items have been subject to independent scrutiny and audit.

Comments from non-resident members of the public:- Legal advice will be sought whether comments from non-residents of our parish are to be taken into account when preparing the draft NDP. Advice will also be sought regarding potentially defamatory comments if made by any respondent.

Attendance of consultants at the PC Meeting on 12th July:- Claire Bradley from Kirkwell's will attend this meeting to discuss the updated site assessment report and explain further steps in the NDP process. It was proposed that a list of questions be prepared for the meeting so that councillors are fully informed of all aspects of the process. These are currently being prepared by the SG and will include:-

- Site Density and its relation to parishioners' views in the questionnaire,
- The current number of planning applications and permissions,
- The updated site assessment report,
- Confirmation that the 18% housing target up to 2031 is a minimum,
- Should a small excess be included in our NDP above the 18% to allow for any shortages that might arise because of non-delivery.

Community Magazine:- It is expected that future articles regarding the Draft NDP will be prepared by the PC.