

## **BURGHILL PARISH COUNCIL**

Councillors are summoned to a meeting of Burghill Parish Council to be held Wednesday 12<sup>th</sup> April 2017 at 7.30pm in the Simpson Hall

### **AGENDA**

- 1. To accept apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. To vote and Co-Opt on two Parish Councillors**
- 4. Minutes** - to approve and sign minutes of meeting held on 8<sup>th</sup> March 2017
- 5. Planning: to consider the following applications**
  - a) Consider and agree response to planning application 152868, to be determined by Herefordshire Council, Burghill Gospel Hall, Portway, Burghill, Hereford, Herefordshire, proposed change of use into a dwelling house
  - b) Consider and agree response to planning application 170664, to be determined by Herefordshire Council, 8 Chestnut Lane, Burghill, Hereford, Herefordshire HR4 7QN, proposed single storey oak framed orangery extension to rear
  - c) Consider and agree response to planning application 170699, to be determined by Herefordshire Council, Brook House, Towtree Lane, Burghill, Hereford, Herefordshire HR4 7AW, proposed single storey extension on the rear of the property
  - d) Consider and agree response to planning application 171003, to be determined by Herefordshire Council, Land to the Rear of The Villa, Burghill, Herefordshire, application for approval of reserved matters following outline approval 161722
  - e) Consider and agree response to planning application 171053, to be determined by Herefordshire Council, 7 Sycamore Lane, Burghill, Hereford, Herefordshire, HR4 7QR, proposed single storey extension
  - f) Consider and agree response to planning application 171118, to be determined by Herefordshire Council, Highfield House, Portway Burghill, Hereford, Herefordshire HR4 8NG, proposed extension
  - g) Consider and agree response to planning application 171241, to be determined by Herefordshire Council, Ivor House, Tillington, Hereford, Herefordshire HR4 8LN, proposed two storey rear extension, greenhouse and shed
  - h) Applications update
- 6. Neighbourhood Development Plan** - update
- 7. Public participation session (max 10 mins)** members of the public are invited to speak or raise a matter for consideration at a future meeting.
- 8. Update from Ward Councillor Pauline Crockett**
- 9. Finance** - payment of invoices:
  - a) P Scholes - Clerk salary
  - P Scholes - Expenses £71.47
  - HALC - Training invoices and clerk recruitment services £545.40
  - Autela - Payroll and pension enrolling £60.00
  - R Mills - Lengthsman £1562.10
  - Arbortech - Inspection of trees and report £120.00
- 10. NDP - Public participation and updated Site Assessment Report**
- 11. Appointment of new Public Footpath Officer**
- 12. Adopting new Code of Conduct**
- 13. Transparency Course** - update
- 14. Lengthsman & P3 scheme update**, report work for the lengthsman to clerk and potholes etc to Balfour Beatty
- 15. Commons** - update
- 16. Website** - update
- 17. Correspondence, HALC and NALC updates**
- 18. Items for next meeting**
- 19. Date of next meeting: Wednesday 10<sup>th</sup> May 2017**