

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 4th September 2018 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH), Chairman, Mark Ellis (ME), Vice-Chairman, Alan Stokes (AS), Janette Pudsey (JP), Dilys Price (DP), Pat Eagling (PE), Anthony Vaughan (AV), Sally Ware (SW), Pat Groves (PG), Sally Robertson (SR), Alister Walshe (AW), Ian Watkins (IW), David Bishop (DB) and Bernie Green (BG)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett, (PC) Herefordshire Council Ward Member 30 members of the public

All Parish Councillors introduced themselves to the Parishioners in attendance of this meeting

1. **To accept apologies for absence** - Beryl Staite
2. **To receive declarations of interest and written requests for dispensation** - David Bishop (item 6c), Ian Watkins (Item 14), Alan Stokes (Item 6c) and Mark Ellis (item 6a)
3. **Minutes** - to approve and sign the minutes of the meeting held on 10th July 2018 - these were accepted and adopted by the Council, (proposed by Janette Pudsey and seconded by Sally Ware) The Chairman signed the minutes, and to approve and sign the minutes of the extraordinary meeting held on 31st July 2018 - these were accepted and adopted by the Council, (proposed by Anthony Vaughan and seconded by Dilys Price) The Chairman signed the minutes.
4. **Neighbourhood Development Plan update** - the plan is now with the external examiner. The Parish Council did have the opportunity to provide some responses to the representations received during the Regulation 16 consultation, this was done and sent to Herefordshire Council, who then forwarded them onto the examiner.
5. **Public participation session** -
 - a) Brief verbal report from Ward Councillor Pauline Crockett - The Hereford Area Plan consultation has been launched, this 'have your say' consultation, will be looking at site options for housing and employment opportunities, this can be accessed via the HC website or visiting Hereford Library where an exhibition will run until 5th October. The Cabinet approved recommended 'Red route' for the Hereford bypass continues to move forward. BBLP have announced that the usual grass cutting planned for August has been deferred due to the hot weather, resources used to carry out amenity grass cutting will be redeployed to carry out works such as weeding, siding out of kerb lines in urban areas and vegetation clearance. They will of course keep monitoring the grass growth so that they can resume the grass cutting programme as required. The Fasternet project between HC and Gloucester CC is also ongoing, Phase 1 of the project enabled 83% of premises in Herefordshire, and 82% in Gloucestershire, with access to speeds of 30Mbps or over. This coverage has been achieved through commercial investment and a project contract delivered by BT Group. Phase 2 of the project is expected to increase coverage in Herefordshire to 95%, and 97% in Gloucestershire through a contract the project's vision is that "by the end of 2019/20 all residents and businesses in Herefordshire and Gloucestershire will be able to order the broadband service they need, and a high percentage will be using faster broadband to do more online, boost business growth and achieve their potential." with Gigaclear and the BT Group. Locally, speeding on the Tillington road has been identified as a concern from residents. A visit by the Safer Roads Partnership team has collated evidence of this, and will continue to monitor the area, ongoing concern, meetings continue to find a way forward. Any member of the public can report their own concerns to 101. There is an impending launch of the 'Casualty Reduction' route speed enforcement trial. This is along the A4110 Hereford to Leintwardine road, for a period of 3 years. This project between HC and safer roads partnership aims to reduce road traffic collisions and casualties across Herefordshire. Planning applications continue to be a significant part of my working day, this is Ward wide.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - A parishioner raised a concern of road safety at the junction of Towtree Lane and the Roman Road, the Clerk will write to Herefordshire Council. There are complaints of noise from The Burghill Manor (Cider Barn) late at night, the Clerk will write to the enforcement officer at Herefordshire Council. **Action: Parish Clerk**
6. **Planning: to consider the following applications**
 - a) (JP) Consider and agree response to planning application 181196, to be determined by Herefordshire Council, 3 Redstone, Burghill, Hereford, Herefordshire HR4 7RT, proposed two storey rear extension incorporating bi-fold doors, first floor master bedroom with en-suite bathroom and new staircase leading to attic bedroom. This was discussed, no planning notice has yet to be displayed, a Councillor has spoken to the applicant who said they had spoken to their neighbours and the adjoining neighbour expressed concerns regarding the possibility of windows overlooking their property, this had been addressed. No

concerns or representations, there are no objections, the Clerk will add these comments to the application. **Action: Parish Clerk**

- b) (SW) Consider and agree response to planning application 182867, to be determined by Herefordshire Council, The Steppes, Burghill, Hereford, Herefordshire HR4 8NG, extension to existing dwelling. The was discussed and noted that again no planning notice has been displayed, there are no objections, the Clerk will add these comments to the application. **Action: Parish Clerk**
- c) (AS) Consider and agree response to planning application 182903, to be determined by Herefordshire Council, Land at Lodge Farm, Heritage Lane, Auberrow, erection of agricultural buildings and associated works. This was discussed, this is for a cattle shed and utility building for straw/hay for cattle feed, the access will be improved. These are traditionally agricultural buildings and support for agriculture should be shown in this rural area, there are no noise issues, there are no objections, the Clerk will add these comments to the application. **Action: Parish Clerk**
- d) (AW) Consider and agree response to planning application 182738, to be determined by Herefordshire Council, Burghill Community Academy, Burghill, Hereford, Herefordshire HR4 7RP, proposed single storey extension to provide additional permanent classroom. Existing mobile classroom to be removed. This was discussed, they are replacing a temporary building with a permanent one, there are no objections the Clerk will add these comments to the application. **Action: Parish Clerk**
- e) Applications update - noted

7. Finance:

- a) **Payment of invoices** - all agreed and paid
 - P Scholes - Clerk salary
 - P Scholes - Expenses £24.96
 - R Mills - P3 - £106.86
 - Eyelid Productions Ltd - Annual website support - £100.00
 - PKF Littlejohn - Annual Audit - £240.00
 - PCC Burghill - Church clock maintenance - £300.00
 - Home Framing (S Robertson) - Picture framed as a gift to Reverend P Brown - £15.00
 - Autela - Payroll services (Jul-Sept) - £46.80

- 8. **Lengthsman & P3 scheme update**, report work for the lengthsman to clerk - SW reported some footpath signs have recently been replaced and many of the footpaths cleared.
- 9. **Commons Update** - The ditch on the common needs clearing and the verge on the roadside needs to be tidied up. Whitmoor Common; the Clerk will check who used to graze sheep there and see if they would like to continue. There is an Ash Tree overhanging a neighbour's garden off the common, the tree surgeon will be contacted to trim this back. **Action: Parish Clerk.**
- 10. **Tillington Estate Orchards** - Mr Eric Drummond attended the meeting to explain the future of Tillington Orchards. He has a long-term lease from Farmcare (land owned by Welcome Trust). He plans are to get back to it being a productive orchard and he is currently re-planting apple trees, (50% desert 50% cider), as trees have been cut down for light purposes and because they were damaged through wind. The hedge will be put back and Mr Drummond will have a meeting later in the year with the Footpaths Officer to discuss the footpath in the Orchard. Dogs are currently being walked in the Orchard but not on leads, this does cause issues especially with dog fouling, signs will be erected regarding this. He also has permission to grow cherry trees in polytunnels. He was unsure of whether he would be employing local residents to pick the fruit. The Chairman thanked him for attending the meeting and for being so informative to all questions asked.
- 11. **HTP Road** - The Red route has been approved by Cabinet, there will be a further consultation later in the year.
- 12. **Section 106 monies** - £200,000 was identified for S106 monies through Pyefinch, once the NDP has gone through the Parish need a new wish list for the S106 monies they can receive.
- 13. **Leasown Bus Shelter** - SR will look into the costs of this and report back to the Council. **Action: Sally Robertson**
- 14. **Welsh Water** - A formal application needs to be submitted, this was discussed as Welsh Water are looking to invest in local projects, but it was noted not all residents are keen for this first-time sewerage in Tillington. It was agreed to put a notice in the next parish magazine to gather the thoughts of the residents.
- 15. **Correspondence, HALC and NALC updates** - noted
- 16. **Items for next meeting** - Leasown Bus Shelter
- 17. **Date of next meeting: Tuesday 9th October 2018**
- 18. **The Council resolves to exclude the public because of the confidential nature of the business to be transacted**