

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 9th October 2018 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH), Chairman, Mark Ellis (ME), Vice-Chairman, Alan Stokes (AS), Dilys Price (DP), Anthony Vaughan (AV), Pat Groves (PG), Sally Robertson (SR), David Bishop (DB), Bernie Green (BG), Ian Watkins (IW) and Beryl Staite (BS)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett, (PC) Herefordshire Council Ward Member 5 members of the public

All Parish Councillors introduced themselves to the Parishioners in attendance of this meeting

1. **To accept apologies for absence** - Sally Ware, Alister Walshe, Janette Pudsey and Pat Eagling
2. **To receive declarations of interest and written requests for dispensation** - Simon Hairsnape (item 6f), Anthony Vaughan (item 6e), Ian Watkins (items 6b, 10 & 11), Alan Stokes (item 6e) and Mark Ellis (item 6e)
3. **Minutes** - to approve and sign the minutes of the meeting held on 4th September 2018 - these were accepted and adopted by the Council, (proposed by Anthony Vaughan and seconded by Ian Watkins) The Chairman signed the minutes.
4. **Neighbourhood Development Plan update** - The Neighbourhood Plan is now with the examiner (Rosemary Kidd). She will undertake a detailed appraisal of the background documents and check that the legal requirements have been satisfied and also that adequate consultation has taken place to meet the requirements of the Regulations. Also, a detailed appraisal of the Plan and the policies to ensure that they satisfy the Basic Conditions, taking account of any representations. She will write to Herefordshire Council and Burghill Parish Council to seek clarification on any matters or to request further information. The deadline for this is will be the end of November.
5. **Public participation session** -
 - a) Brief verbal report from Ward Councillor Pauline Crockett - no report as Ward Councillor Crockett has just returned from holiday.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - There was a request to change the wording on this section of the agenda that currently reads "members of the public are invited to speak or raise a matter for consideration at a future meeting" to change one word from 'future' to 'next'. It was explained that this wording came from HALC, and it allows the Parish Council time to make sure they have all the facts to discuss any future items on the agenda thoroughly.
6. **Planning: to consider the following applications**
 - a) (BS) Consider and agree response to planning application 183011, to be determined by Herefordshire Council, Armour Meadow, Burghill, Hereford, Herefordshire HR4 7RW. Proposed conversion of garage into granny annex (ancillary to main house) and proposed extension at north end of garage. This was discussed, a Councillor had spoken to the applicant and they explained this will not affect any of the neighbours. No objections, the Clerk will add these comments to the application. **Action: Parish Clerk**
 - b) (DB) Consider and agree response to planning application 182910, to be determined by Herefordshire Council, Bewdley Bank WPS, Bewdley Bank, Herefordshire, HR4 7SQ. Installation of a ground-mounted solar array. This was discussed, a Councillor has looked at this application and it is an existing reservoir, the solar panels will go on top, no neighbours will be able to see the panels. One neighbour is concerned about the noise the inverters may cause, there will be no noise generated from the inverters as they will have cooling fans in them. It was agreed that there are no objections to this application as the Council fully supports a greener environment, but local residents have raised concerns about the noise and possible interference that might occur from the inverters. So Burghill Parish Council would like assurances that the planning officer will make sure these issues are looked into before determination. The Clerk will add these comments to the application. **Action: Parish Clerk**
 - c) (ME) Consider and agree response to planning application 183474, to be determined by Herefordshire Council, The Wain Barn, Badnage Lane, Tillington, Hereford, Herefordshire HR4 8LP. Proposed two storey garage/study, utility room and raised patio area. This was discussed, a Councillor has looked at this application and there are no neighbours and the plans are in keeping with what is already there on the property. No objections, the Clerk will add these comments to the application. **Action: Parish Clerk**

- d) (BG) Consider and agree response to planning application 183614, to be determined by Herefordshire Council, Larch Meadow, Roman Road, Hereford, HR4 9QN. T1 cedar tree - numerous large branches fell off last year in heavy snow, to make safe and even out. T2 T3 T4. Larch trees - again branches broke off in weather to make smaller or preferably removed. T5 large tree (species unknown) preferably remove. T6 and T7 (species unknown) remove if possible as overhanging traffic and grows quickly. This was discussed, a Councillor has looked at this application and it refers to a variety of trees mostly in poor condition with some work necessary on most of them. The Councillor went through each tree and explained what was recommended, all these comments will be added to the application on the Herefordshire Councils website. No objections, the Clerk will add all these comments to the application. **Action: Parish Clerk**
- e) Consider and agree response to planning application 183503, to be determined by Herefordshire Council, St Donats Farm, Burghill, Hereford, Herefordshire, HR4 8NQ. Extension to existing steel portal framed building to store muck. AS and AV left the meeting. This was discussed, a Councillor has looked at this application and it is an extension to the existing building, same profile. No objections, the Clerk will add these comments to the application. **Action: Parish Clerk.** AS and AV returned to the meeting
- f) (BG) Consider and agree response to planning application 183326, to be determined by Herefordshire Council, 17 St Marys Lane, Burghill, Hereford, Herefordshire HR4 7QL. Tree No. 1 Horse -reason; height, dead wood apparent poor leaf coverage, loss of bark. Approx. 30% of trunk dead. Tree No. 2 Horse Chestnut was reduced in size a few years ago but still has signs of distress, mud at base root area. Also forcing the neighbour's oak tree to grow on one side only. Replanting, there are already seedling growing in this area. SH left the meeting, ME continued as acting Chairman. This was discussed, a Councillor has looked at this application. The Councillor went through each tree and explained what was recommended, all these comments will be added to the application on the Herefordshire Councils website. No objections, the Clerk will add all these comments to the application. **Action: Parish Clerk.** SH returned to the meeting.
- g) Applications update - noted
- 7. Finance:**
- a) **Payment of invoices** - all agreed and paid
P Scholes - Clerk salary
P Scholes - Expenses £18.00
R Mills (lengthsman & P3) - £180.30
SLCC (Society of Local Council Clerks) - £100.00
Simpson Hall (Room Hire) - £52.00
Lawrence Dray (cutting commons) - £310.00
- b) Finance Report - JP was not present this will be discussed at the next meeting
- c) Bank reconciliation report - prepared by Clerk - verified by Janette Pudsey, accepted by the Parish Council and signed by the Chairman.
- 8. Lengthsman & P3 scheme update**, report work for the lengthsman to clerk - SH reported that SW has followed up on the footpaths in the Tillington estates Orchards with a meeting with the Farmcare Manager. SH is meeting with the Safer Roads team to discuss the speeding issues the Parish has in certain areas.
- 9. Commons Update** - There was a discussion regarding some issues raised by a resident living near the Common. The first is the use of Ivor House as a B&B, this is a Herefordshire Council matter. The second is the speed restriction requested, these cannot be enforced and finally the private road that accesses Ivor House and the other houses on the lane, this is a resident's matter for them to sort out between themselves on costs for repairs, maintenance, etc. On other matters, the trees causing issues with overhanging branches in some parishioners gardens will be cut shortly and the tree surgeon will inspect all the trees on the commons before the onset of winter.
- 10. Welsh Water** - There has been some engagement from parishioners on this issue, some in favour, some against and some neutral. The Parish Council will leave this until the next meeting to decide on the next steps and also to give the residents more time to submit their views on the matter.
- 11. Bewdley Bank Reservoir** - The Parish Council are expecting the planning application for this in the next few months. This will be fully discussed then.
- 12. Leasown Bus Shelter** - SR is still looking into this and is meeting the S106 Officer, report at next meeting. SR said that Burghill in Bloom had won the Gold Award, the Copse won Level 1 and The Golf Club won also a Gold Award.
- 13. Correspondence, HALC and NALC updates** - Noted
- 14. Items for next meeting** - Finance Report, Precept, Meetings dates 2019, Highways and Leasown Bus Shelter
- 15. Date of next meeting: Tuesday 13th November 2018**
- 16. The Council resolves to exclude the public because of the confidential nature of the business to be transacted**