

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 12th February 2019 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH), Chairman, Mark Ellis (ME), Vice-Chairman, (AS), Dilys Price (DP), Anthony Vaughan (AV), David Bishop (DB), Bernie Green (BG), Beryl Staite (BS), Janette Pudsey (JP), Pat Eagling (PE), Alister Walshe (AW), Ian Watkins (IW), Pat Groves (PG), Alan Stokes (AS) and Sally Ware (SW)

In Attendance: Paulette Scholes, Parish Clerk and 10 members of the public

1. **To accept apologies for absence** - Sally Robertson and Ward Councillor Pauline Crockett
2. **To receive declarations of interest and written requests for dispensation** - Mark Ellis (items 4 & 6e), David Bishop (item 6e)
3. **Minutes** - to approve and sign the minutes of the meeting held on 8th January 2019. The Chairman noted an amendment to make to item 12 (Welsh Water), the following text will be added to the minutes 'The Council did agree not pursue this unless there was a clear mandate from the Parish to do so, at this moment in time one does not exist'. The minutes were then accepted and adopted by the Parish Council, the Chairman signed the amended minutes.
4. **Neighbourhood Development Plan update** - The Referendum will take place this Thursday (14th February) and voting will be in Simpson Hall, hopefully everyone will come out and vote. SH will be attending the counting of the votes at the Town Hall after the polling station closes at 10.00pm.
5. **Public participation session** -
 - a) Brief verbal report from Ward Councillor Pauline Crockett - Ward Councillor sent apologies and there was no report.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - nothing received
6. **Planning: to consider the following applications**
 - a) (JP) Consider and agree response to planning application 184649, to be determined by Herefordshire Council, Agricultural Barns, Tillington Fruit Farm, Tillington, Herefordshire, change of use and conversion of agricultural building from agricultural use to a residential use as a single dwelling house. This was discussed, a Councillor has looked at this application. Herefordshire Council need to seek a correction of the red line site boundary on the submitted plans, the description of the project is wrong as it is for three dwellings. The siting of a large cess-pool would be an unacceptable option in this location due to the increased numbers of HGV's required to service the cess-pool which will travel along Crowmore Lane, the noise generated by both HGV traffic and the attendant emptying process of the cess-pool. Due to the high cost for each dwelling of servicing the cess-pool is could result in poor maintenance and cause ground pollution. The applicant has not discharged its obligations to demonstrate the exceptional circumstances required to satisfy Policy SD4 of the Development Plan and also not researched all available options for dealing with foul sewage from this development. Inadequate information has been submitted regarding how other linked and nearby buildings, with similar ground conditions, will be provided with sewage treatment facilities. A comprehensive transport and land drainage assessment needs to be undertaken by the Herefordshire Council to ensure that any project does not harm sustainable and environmental obligations. Therefore, Burghill Parish Council objects to the current submission by Farmcare Ltd to develop this site and incorporate a cess-pool. The Clerk will add these comments to the application. **Action: Parish Clerk**
 - b) (IW) Consider and agree response to planning application 190014, to be determined by Herefordshire Council, Larch Meadow, Roman Road, Hereford, Herefordshire, HR4 9QN, proposed garden room. This was discussed, a Councillor has looked at this application, there are no issues with this application, and the Parish Council agreed there are no objections to this application. The Clerk will add these comments to the application. **Action: Parish Clerk**
 - c) (AW) Consider and agree response to planning application 190029, to be determined by Herefordshire Council, Land adjacent Whitmoor Pool Cottage, Tillington, Hereford, HR4 8LE, site for the erection of 8 dwellings. This was discussed, a Councillor has looked at this application, it was originally submitted last year to the Parish Council, (planning application 180094), but later withdrawn prior to its determination.

Burghill Parish Council considers that none of the original concerns have been addressed, the infrastructure matters relating to sewage disposal, pollution of private water supplies and highway safety are still matters of concern to the community. The only difference is that the current application is for 8 dwellings in place of 10 dwellings as originally set out for the site. Therefore, as the above matters remain unresolved Burghill Parish Council continues to object to this planning application. The Clerk will add these comments to the application. **Action: Parish Clerk**

- d) (BS) Consider and agree response to planning application 190142, to be determined by Herefordshire Council, Longview, Burghill, Hereford, Herefordshire HR4 7RH, proposed second floor extension to side of property. This was discussed, a Councillor has looked at this application, there are no issues with this application, and the Parish Council agreed there are no objections to this application. The Clerk will add these comments to the application. **Action: Parish Clerk**
- e) (AV) Consider and agree response to planning application 182936, to be determined by Herefordshire Council, Burlton Wood, Burghill, Herefordshire, HR4 7RQ, retrospective application for the change of use of land and building, from agriculture to the production of kiln dried firewood (a general industrial use, B2) together with the provision of a single biomass boiler and a structure used as a log drying kiln. Mark Ellis expressed an interest in this application and left the Council to sit with the public. This was discussed, a Councillor has looked at this application. The submitted Highways Statement and revised wording of the application assumes that the agricultural use of the land will be replaced by the proposed log drying kiln and its related activities. It is considered that this is a misrepresentation of what will occur on this site. The Council considered the applicant's Highways Statement presented in support of this retrospective planning application and it contains information which is not correct. Taking the Highways Statement at face value, as an addition to claimed permitted agricultural traffic, it would increase the number of vehicles on Burlton Lane by almost 100%. Also, no plan has been submitted showing a swept path analysis of the largest vehicle likely to visit the site is required. The plan should show the vehicle turning off the public highway, travelling up the access road, turning within the site and exiting back onto the public highway in a forward gear. Plus, the visibility splays at both the site access road and at the junctions with the A4110 and Burlton Lane should be provided appropriate to the 85th percentile speed of traffic (established via a 7-day, 24 hour classified ATC). As the submitted information from the applicant demonstrates that traffic on Burlton Lane will increase by almost 100% Burghill Parish Council continues to object to this project. Mark Ellis re-joined the Council. The Clerk will add these comments to the application. **Action: Parish Clerk**
- f) Applications update - noted

7. Finance:

- a) **Payment of invoices** - all agreed and paid
 - P Scholes - Clerk salary
 - P Scholes - Clerk Expenses - £27.70
 - ICO (Data Protection Fee) - £40.00
- b) Finance Report - All balances checked against Cash Book and bank Statements. No concerns over budgetary spending. There is currently no predicted overspend and good financial management means that the PC remains within the precepted amount. In May we have possible election expenses, the lengthsman scheme will have ended so any expenditure will have to be met by BPC and the same applies to P3 monies for maintenance of footpaths etc. Discussed an outstanding tax query. Transparency Code; we need to ensure that our Model Standing orders are updated and published on the website. The Clerk will ensure that all financial details will appear on the website including the audited accounts at the appropriate time. Section 106 monies; a working group will look into various schemes to include, bus shelter, traffic calming, speed monitoring and report back to the BPC. The Clerk to ensure that VAT is claimed back annually. The Annual Parish Meeting this year will invite representatives from grant receiving bodies to the meeting, possibly on March 26th, refreshments will be provided.
- c) Bank reconciliation report prepared by Clerk - this was verified by Janette Pudsey, accepted by the Parish Council and signed by the Chairman.

8. **Lengthsman & P3 scheme update**, report work for the lengthsman to clerk - SW reported that 3 wooden styles, that are currently difficult to climb over as they do not have cross bars, will shortly be replaced with metal pedestrian gates. A finger post will also be installed on footpath BX17 to encourage people to use the proper path.
9. **Commons Update** - Nothing to report
10. **B T Pole - needs moving (opposite Burghill School) update** - BG and AV have investigated this and concluded that the pole will need to be moved to allow mobility scooter and wheelchair users and also pedestrians with prams and pushchairs to pass safely on the pavement as they are all currently forced onto the narrow busy road to go around this pole. The Clerk will speak to Ward Councillor Crockett to engage Herefordshire Council to ask BT to move the pole in question. **Action: Parish Clerk**
11. **Annual Parish Meeting** - SH thought the Council should try a different approach to this meeting year and suggested holding it on 26th March at 7.00pm, rather than just before the Annual meeting of the Parish Council in May. This was discussed and agreed, the Clerk will send out invitations for guest speakers. **Action: Parish Clerk**
12. **Correspondence, HALC and NALC updates** - noted
13. **Items for next meeting** - none
14. **Date of next meeting: Tuesday 12th March 2019**