

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 11th June 2019 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH), Chairman, Dilys Price (DP), Anthony Vaughan (AV), Bernie Green (BG), Beryl Staite (BS), Janette Pudsey (JP), Pat Groves (PG), Alan Stokes (AS) and Sally Robertson (SR)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett, (PC) Herefordshire Council Ward Member and 4 members of the public

Before the meeting commenced the Chairman, Simon Hairsnape, congratulated Pauline Crockett on her new role as Cabinet member for Health and Wellbeing

- 1. To accept apologies for absence** - Alister Walshe and Marion Luscombe
- 2. To receive declarations of interest and written requests for dispensation** - none received
- 3. Minutes** - to approve and sign the minutes of the meeting held on 14th May 2019, the minutes were accepted and adopted by the Parish Council, the Chairman signed the minutes.
- 4. Public participation session** -
 - a) Brief verbal report from Ward Councillor Pauline Crockett - First report since the election of a new Council Administration, where a coalition has been formed with IOC and the Green Party. There is a new Leader and Chairman of the Council and I fully support them. It has been an intense few weeks, but we continue to be in a strong position and look forward to making the right decisions for the residents and the county of Herefordshire. The first task was to revisit two imminent projects, the Station approach Student accommodation and the Southern Link Road (SLR), discussions regarding the latter are ongoing but the student accommodation will go ahead, a full report on this decision will be available shortly on the Council website. The Hereford Transport Package (HTP) continues to move forward slowly, alternative transport options are being explored and the 'Beryl Bike' scheme will soon be underway, this is a project that has been inherited from the previous administration, where bicycles will be available for hire in specific areas of the city. My new role as Health and Wellbeing Cabinet member will be a challenging role but I am strongly committed to doing the best for our residents. On this note I must mention the latest consultation 5th to 21st June, this is regarding the Herefordshire Clinical Commissioning Group (CCG,) views are being sought on a proposal to form one NHS CCG for Herefordshire and Worcestershire to replace the 4 current CCG's. This could have implications to our County services therefore we should all take an interest. Locally I am in regular contact with the Locality Steward and Parish clerk to address any identified concerns. I am continuing to address the outstanding issues such as 'the infamous BT pole' by Burghill school and a plan to identify, monitor and form an action plan to reduce speeding in our Parish.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting). There was a comment from a resident that daft minutes are not on the website, the Clerk showed the resident that they are and where to find them.
- 5. Planning: to consider the following applications**
 - a) (ME) Consider and agree response to planning application 191590, to be determined by Herefordshire Council, Land between Tillington Road and, Roman Road, Herefordshire, application for approval of reserved matters following outline approval P160048/O. For a development of 47 affordable houses. This was discussed, a Councillor has looked at this application and there are concerns regarding the footpath on the development which runs alongside the children's play area and this area is right next to the Roman Road. This would be better in an accessible central location; such an option would provide a more favourable and safer location for a play area. The trunk water main runs through the development and Welsh Water require an undeveloped zone on either side of the main access and the safety of those who would live near to this pipe-line. It would be better to have the play area and public open spaces moved into this zone to make best use of this space which cannot be developed for housing. Access into the site is from the Tillington Road and although there is a speed restriction at this point it is frequently breached by fast moving vehicles. There are calls for speed attenuation measures to be introduced in conjunction with any new development. The site is now totally affordable housing, it was originally expected that affordable homes would be integrated with market housing for development sites throughout the parish.

This decision means the existing s106 obligation will not become available, depriving the community of essential funding for education, local services and infrastructure. The Council will ask the Local Authority to remedy this shortfall through discussions with the developer. The Clerk will add these comments to the application. **Action: Parish Clerk**

- b) (PG) Consider and agree response to planning application 191770, to be determined by Herefordshire Council, Land east of, Canon Pyon Road, Hereford, Herefordshire, outline application for residential development (with all matters reserved except for access), public open space, landscaping and associated infrastructure works. This was discussed, a Councillor has looked at this application and the Council fully support the objection put forward by Holmer and Shelwick Parish Council. It was RESOLVED to OBJECT to this application. **Action: Parish Clerk**
- c) (JP) Consider and agree response to planning application 191626, to be determined by Herefordshire Council, Sherston House, Eltons Marsh, Hereford, Herefordshire HR4 7RB, proposed construction of a rear-facing, single-storey extension. This was discussed, a Councillor has looked at this application and there is no impact to any other property. It was RESOLVED to SUPPORT the application noting comments of 'No Objection'. **Action: Parish Clerk**
- d) (BG) Consider and agree response to planning application 191867, to be determined by Herefordshire Council, Daimore, Burghill, Hereford, Herefordshire HR4 7RN, mixed species. 3 Golden Lawson Cypress (which are TPO) and 1 green Lawson Cypress (not TPO Applying to have tops taken from them due to concerns with them falling into road (highway safety)). This was discussed, a Councillor has looked at this application and it refers to three well established, multi stemmed Golden Lawson Cypress trees which have TPO's on them and one Green Lawson Cypress tree which does not. They are all of the same age and are on the front boundary line of the property. The applicant is asking for the tops to be taken out on safety grounds. It would seem sensible to make a reduction in height of perhaps 12-15ft and to also trim some of the multi stems at the same time so recommend no objection to the application. It was RESOLVED to SUPPORT the application noting comments of No Objection. **Action: Parish Clerk**
- e) Applications update - noted
- f) Building Control Application 186765 - Bird in Hand Cottage, Tillington, Hereford. (Planning Application Ref: 174268). This was discussed as there are concerns with the sewage for the cottage. AV will put together a letter to be send to the Environment Agency. **Action AV and Parish Clerk**

6. **Finance:**

- a) **Payment of invoices** - It was RESOLVED to approve the following payments
 - P Scholes - Clerk salary
 - P Scholes - Clerk Expenses - £26.38
 - Richard Mills (Lengthsman) - £206.70
 - Burghill Hill CAP (Photocopying invoice) - £524.45

- 7. **Lengthsman & Footpaths update**, report work for the lengthsman to clerk - it was reported that the style into the Orchards by the Church is still in need of repair. **Action: Parish Clerk**
- 8. **Commons Update** - Both Commons will be cut in July, the Clerk will organise this. A letter of permission has been requested from the Parish Council to allow a resident to run a water pipe across the Common to the resident's field. This was discussed and it was decided to decline the request of this letter to give permission to put down the water pipe across the common without going through the correct legal channels, the Clerk will write and explain this decision. **Action: Parish Clerk**
- 9. **Governance Structure** – This was discussed how it would work in some detail. The aim was to make full use of the skills and experience of Councillors, to operate in an open and transparent way and to involve local people in the Council's work. SH will re-work the paper he submitted to Councillors and the members for the groups for Finance and Administration Working Group and the Community and Environment Working Group will be agreed before the next meeting in July.
- 10. **Correspondence, HALC and NALC updates** - There is an allowance scheme which Parish Councils can adopted from Herefordshire Council, this offer was declined, the Clerk will inform of the decision. **Action: Parish Clerk**
- 11. **Items for next meeting** - Governance Structure
- 12. **Date of next meeting: Tuesday 9th July 2019**