

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 3rd September 2019 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH), Chairman, Mark Ellis (Vice-Chairman), Janette Pudsey (JP), Bernie Green (BG), Pat Eagling (PE), Ian Watkins (IW), Alison Fenton (AF), David Bishop (DB), Beryl Staite (BS), Dilys Price (DP) and Sam Davies (SD)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett, (PC) Herefordshire Council Ward Member and 4 members of the public

1. **To accept apologies for absence** - Anthony Vaughan, Pat Groves, Alister Walshe and Marion Luscombe
2. **To receive declarations of interest and written requests for dispensation** - Mark Ellis (item 6d) and Sam Davies (item 6d)
3. **Minutes** - to approve and sign the minutes of the meeting held on 9th July 2019, the minutes were accepted and adopted as a true and accurate record of the meeting, the Chairman signed the minutes.
4. **General Power of Competence**
 - a) To confirm the council's eligibility to access the power - this was confirmed, the Clerk is CiLCA qualified and more than 10 of the current Parish Councillors were elected at the last election in May 2019.
 - b) To adopt the power as the 'Power of first Resort' - this was agreed by all Parish Councillors and adopted.
 - c) To acknowledge that Section 137 will no longer apply to the council - this was acknowledged by all Parish Councillors. This was proposed by JP and seconded by DP, all agreed.
5. **Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett - The Beryl Bike scheme in general has been a positive programme with 8000+ actions since its launch, sadly there has (as expected) been some negative actions from a minority who have 'planted a bike' up a tree, and set 2 bikes on fire. CCTV footage is being reviewed and any identified culprits will be legally dealt with. The proposed 'bypass and Southern Link Road' have been paused, at present Cabinet are reviewing all Consultations received in this regard and this will take some time, but we must ensure the right actions are taken for the right reasons. In my Health and Well-Being hat, I have taken part in a 'Memory Walk' for the Alzheimer's Society, this was well sponsored by my colleagues at Herefordshire Council and members of my local golf course. I will be attending a 'Save the date' Tea dance for Dementia awareness being held at All Seasons Dance School in Friars Street on September 26th from 12.30, this is programmed to support the Dancing for Dementia, BBC Music Day for Dementia. The Hereford Times Health & Social Care awards evening is planned for Thursday 12th September, this award evening, shows recognition for 'the unsung heroes and heroines' that work and run this ever-expanding business. Locally, I am still in negotiation for the reassigning of the infamous BT pole on the footpath by Burghill Academy, I will be contacting the concerned party to get some photographic evidence to substantiate our request. I have received several complaints regarding overgrowth of vegetation at both Common sites, Tillington Common requires ditch clearing and Whitmoor Common needs removal of overgrowth of weeds into neighbouring property. Finally, speeding and traffic management plans need to be actioned asap.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - none to record
6. **Planning: to consider the following applications**
 - a) (PE) Consider and agree response to planning application 191932, to be determined by Herefordshire Council, Burghill Lodge, Canon Pyon, Hereford, Herefordshire, proposed renovation of and alterations to house to include conservatory extension. Conservation of timber frame dwelling. Conversion of north/south barn. This was discussed, a Councillor has looked at this application and made the following comments, this has been a previous application and nothing has changed. There are no objections from neighbours and it is felt the site needs to be improved. It was RESOLVED to SUPPORT the application noting comments made by Historic England and No Objection. **Action: Parish Clerk**
 - b) (PE) Consider and agree response to planning application 191933, to be determined by Herefordshire

Council, Burghill Lodge, Canon Pyon, Hereford, Herefordshire, proposed renovation of and alterations to house to include conservatory extension. Conservation of timber frame dwelling. Conversion of north/south barn (listing building consent). This was discussed, a Councillor has looked at this application and made the following comments, this is the same application as above but for the listing consent, as above it was RESOLVED to SUPPORT the application noting comments made by Historic England and No Objection. **Action: Parish Clerk**

- c) (DB) Consider and agree response to planning application 192426, to be determined by Herefordshire Council, The Parks Farm, Parks Lane, Canon Pyon, Herefordshire, proposed change of use from agricultural buildings (open-fronted Cattle Shelter and a Former Dairy) to two detached dwelling houses (use class C3). This was discussed, a Councillor has looked at this application and made the following comments, this was a small holding sold by Herefordshire Council and the new owner was granted planning permission. There are no objections from neighbours and it was agreed the site needs tidying up and it has no agricultural value. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
- d) (ME) Consider and agree response to planning application 192181, to be determined by Herefordshire Council, Grove Farm, Burghill, Hereford, Herefordshire HR4 8NF, demolition of part of existing building and proposed offices and car park spaces (Associated operational development relating to a Prior approval determination ref 183746). Before this was discussed Parish Councillor Sam Davies declared an interest and left the meeting. This was discussed, a Councillor has looked at this application and made the following comments, this was discussed at the previous meeting, since then an amendment had been made, this is for a commercial letting with a larger car park. There was concern with the increased traffic onto the A4110. It was RESOLVED to SUPPORT the application noting comments made by the Planning Officer at Herefordshire Council and No Objection. **Action: Parish Clerk.** Sam Davies re-joined the meeting.
- e) Applications update - noted

7. Finance:

Payment of invoices - It was RESOLVED to approve the following payments:

- a) P Scholes - Clerk salary
P Scholes - Clerk Expenses - £32.96
Freeola (Email domain renewal) - £13.66
HALC (Clerk cover in April) - £245.40
Eyelid Productions (website support) - £100.00
Richard Mills (Parish Contractor) - £234.60

8. **Tree Planting in the Parish** - There has been concern raised in the Parish about the number of trees that are being lost. The apple orchards have gone, although there may be some replanting on this site and the horse chestnut trees on the common. The new Community & Environment Working Group (C&EWG) will look into this and report back after they have had their meeting. **Action: C&EWG**
9. **Community & Environment Working Group (C&EWG) Terms of Reference** - These were agreed.
10. **BT phone box consultation 2019 - adoption of a phone box** - There is only one telephone box in the parish and it has not been used for a few years, they are now up for adoption, it was agreed to adopt this one and the Clerk will find out who is responsible for the upkeep and also explore ways of utilising it, one suggestion was to put a community defibrillator into it. **Action: Parish Clerk**
11. **Parish Contractor & Footpaths update**, report work for the contractor to clerk - it was reported that some speed signs have become overgrown, the Clerk will report this to the Parish Contractor. **Action: Parish Clerk**
12. **Correspondence, HALC and NALC updates** - noted
13. **Items for next meeting** - none
14. **Date of next meeting: Tuesday 8th October 2019**
15. **The Council resolves to exclude the public because of the confidential nature of the business to be transacted**