

## **BURGHILL PARISH COUNCIL**

Meeting held on Tuesday 8<sup>th</sup> October 2019 at 7.30pm in the Simpson Hall

### **Minutes**

**Present:** Janette Pudsey (JP) Acting Chairman, Bernie Green (BG), Pat Eagling (PE), Alison Fenton (AF), David Bishop (DB), Beryl Staite (BS), Dilys Price (DP), Anthony Vaughan (AV), Alister Walshe (AW) and Sam Davies (SD)

**In Attendance:** Paulette Scholes, Parish Clerk and 11 members of the public

1. **To accept apologies for absence** - Pat Groves, Simon Hairsnape, Mark Ellis and Ian Watkins
2. **To receive declarations of interest and written requests for dispensation** - none received
3. **Request for Leave of Absence** - Pat Groves had requested a leave of absence for six months for personal reasons, this was granted.
4. **Parish Councillor Vacancy** - This arose because of the resignation of Marion Luscombe, the position will be advertised on the website and in the community magazine. **Action Parish Clerk**
5. **Minutes** - to approve and sign the minutes of the meeting held on 3<sup>rd</sup> September 2019, the minutes were accepted and adopted as a true and accurate record of the meeting, Janette Pudsey, Acting Chairman signed the minutes.
6. **Public participation session**
  - a) Brief verbal report from Ward Councillor Pauline Crockett - Pauline was unable to attend the meeting, but did send confirmation to the meeting that the BT pole had now been removed. Balfour Beatty and the community contractor will now tidy up the hedge and pavement.
  - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting). The issue of noise created by visitors who stay at the Cider Barn for long weekends was raised by neighbours. They state it is becoming more frequent and the noise is becoming intolerable. The Council agreed to write to Herefordshire Council on this issue. Speeding issues were also raised around this area, they were advised to speak to the local PCSO. **Action: Parish Clerk**
7. **Planning: to consider the following applications**
  - a) (AF) Consider and agree response to planning application 193030, to be determined by Herefordshire Council, Fruit Farm House, Tillington, Hereford, HR4 8LD. Application for variation of conditions 2, 7 and 8 following grant of planning permission (160600) Proposed change of use of Coach House to residential dwelling including associated conversion works and demolition of outbuilding - To allow minor alterations to drawings and updated ecology survey. This was discussed, a Councillor has looked at this application and made the following comments, the planning is now for 2 bedrooms with a sky light which is facing west, part of the barn has been knocked down to build a fence with the remainder being used for storage. There is no impact except for the drainage which is not mentioned on the application. There are issues in the area with pollution. The Bat mitigation is satisfactory. There are no objections expect the concern over drainage and sewage. It was RESOLVED to SUPPORT the application, the Clerk will make the appropriate comments on drainage and sewage. **Action: Parish Clerk**
  - b) (DB) Consider and agree response to planning application 192426, to be determined by Herefordshire Council, The Parks Farm, Parks Lane, Canon Pyon, HR4 8NP. Proposed change of use from agricultural buildings (open- fronted Cattle Shelter and a Former Dairy) to two detached dwelling houses (use class C3). This was discussed, a Councillor has looked at this application and made the following comments, this application was discussed at the last meeting, there are no changes only concerns regarding the Lugg catchment area. It was RESOLVED to SUPPORT the application while supporting the views of the Planning Officer regarding the prevention of pollution in the Lugg catchment area. **Action: Parish Clerk.**
  - c) (JP) Consider and agree response to planning application 193250, to be determined by Herefordshire Council, 15 Hospital Houses, Burghill, Hereford, HR4 7RD. Demolition of existing garage, store and conservatory and provision of single storey extensions to front, side and rear elevations. This was discussed, a Councillor has looked at this application and made the following comments, this application increases the living accommodation on the ground floor, the adjoining property has a brick extension and this application does not extend any further, so no impact on the neighbours. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**

- d) (AW) Consider and agree response to planning application 190029, to be determined by Herefordshire Council, Land adjacent to Whitmoor Pool Cottage, Tillington, HR4 8LE. Site for the erection of 6 dwellings. This was discussed, a Councillor has looked at this application and made the following comments, this application was originally submitted last year to the Parish Council but later withdrawn prior to its determination. The application was looked at again by Burghill Parish Council in February this year, but none of the original concerns have been addressed. The infrastructure matters relating to sewage disposal, pollution of private water supplies and highway safety are still matters of concern to the community. The only difference is that the current application is for 6 dwellings in place of 8 dwellings as originally set out for the site in February. It is accepted that the proposed development site is within the settlement boundary for Tillington as defined in the Burghill Neighbourhood Development Plan. The proposed sewage effluent containment and disposal system would be very costly to maintain. It would be in the region of £5,000 per dwelling per year. In the long term this high cost could lead to inadequate maintenance and thereafter ground pollution within the catchment of the river Lugg. It was **RESOLVED** to **OBJECT** to the application. **Action: Parish Clerk**
- e) Applications update – Noted

## 8. Finance:

**Payment of invoices:** It was **RESOLVED** to approve the following payments:

- a) P Scholes - Clerk salary  
P Scholes - Clerk Expenses - £26.82  
Richard Mills (Parish Contractor) - £178.20  
L Dray (Cutting the commons) - £375.00  
Autela (Payroll July, Aug & Sept) - £47.08  
Society of Local Council Clerks (Annual Subs) - £106.00  
HALC (Website hosting) - £66.00  
PKF Littlejohn (External Audit) - £240.00

9. **Community & Environment Working Group (C&EWG) update** - future meetings were confirmed as November 19<sup>th</sup>, January 21<sup>st</sup>, March 17<sup>th</sup>, June 16<sup>th</sup> and September 15<sup>th</sup> upstairs in the Simpson Hall. Discussions were held on a shared work load with group members taking the lead on certain topics but sharing of ideas is needed; S106 Money and research on various options for its use; The commons; grant aid and various possible management initiatives; Trees, responses on TPO's; footpaths and liaison with the Footpaths Officer; Researching possible Lottery funding and assisting with other projects; Liaison with Balfour Beatty and Lengsthman and reporting to the Clerk. The commons and what are needed includes possible registration with DEFRA & grant aid, Lottery funding, small grants application, possible tree planting with replacing some of the tree losses elsewhere in the parish, re-wilding is an option in some areas of the commons, currently researching options. Need to investigate commoners' rights. Highways and are more SID devices needed, looking on how they can be funded. Pyefinch S106 Money on a bus shelter. Re-use of the adopted telephone kiosk in Burghill as a possible defibrillator location here, questions on long term maintenance from Parish Council budget.
10. **Charities** - This was discussed as the Parish Council have no obligation to look after the two current charities. They will now be administered by the Trustees, the Clerk will arrange the handover. **Action: Parish Clerk**
11. **Herefordshire Heartstart session in the Parish** - a volunteer for Herefordshire Heartstart from Tillington. asked if the Parish Council would consider running a course in the Simpson Hall, it was discussed and agreed, the Clerk will contact Herefordshire Heartstart to organise a date in the new year, details to follow. **Action: Parish Clerk**
12. **Parish Contractor & Footpaths update**, report work for the contractor to clerk - The ditch by the Cider Barn and the Telephone Exchange needs clearing. The Clerk will inform Balfour Beatty via their website. **Action: Parish Clerk**
13. **Correspondence, HALC and NALC updates** - noted
14. **Items for next meeting** - The Cider Barn
15. **Date of next meeting: Tuesday 12<sup>th</sup> November 2019**