

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 14th January 2020 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (SH) Chairman, Janette Pudsey (JP), Bernie Green (BG), David Bishop (DB), Beryl Staite (BS), Dilys Price (DP), Anthony Vaughan (AV), Alister Walshe (AW), Ian Watkins (IW) and Pat Eagling (PE)

In Attendance: Paulette Scholes, Parish Clerk Pauline Crockett (PC) Herefordshire Council Ward Member and 9 members of the public

1. **To accept apologies for absence** - Sam Davies and Mark Ellis
2. **To receive declarations of interest and written requests for dispensation** - David Bishop (item 6a) and Alister Walshe (item 6b)
3. **To vote and Co-Opt on a new Parish Councillor** Three parish members had registered an interest in joining the Parish Council, a vote was held to co-opt on one new Councillor, Lili Clarke was co-opted onto the Council and was then invited to join the Parish Council for the meeting. The Clerk will update the contacts list and distribute to all Parish Councillors. **Action: Parish Clerk**
4. **Minutes** - to approve and sign the minutes of the meeting held on 12th November 2019, the minutes were accepted and adopted by the Parish Council, the Chairman signed the minutes.
5. **Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett - Interviews held for the appointment of a Director of Economy & Place and Assistant Director for Operations in Adult Social Care. Richard Ball appointed for EP and Mandy Appleby for SC. Richard and Mandy both bring a wealth of experience to Herefordshire Council (HC). HC provided a team effort for the General Election in Herefordshire. Total number of votes received was 101,139. Verified voter turnout for Hereford and South Herefordshire was 69.2% and North Herefordshire was 70%. The Marches Local Enterprise Partnership Board (LEP) approved £5.66 million of funding to NMiTE to build Centres for Timber Technology, Automated Manufacturing and Future Skills on Hereford Enterprise Zone. LEP require NMiTE to provide an indemnity, HC looking into this with officers and Cabinet and how they may help NMiTE. This will go to the General Scrutiny committee before going to Cabinet. Marches LEP launched a call for new project applications in November, the Growth Deal funds are available until end of March 2021. HC submitted a range of Expressions of Interest, including: a package to support Hereford Enterprise Zone, development of Ross Enterprise Park, a phosphate reduction plan, grant programme for businesses, and a Hereford city centre improvements package. The outcome will be considered by LEP at the end of January. Health and adult wellbeing; the Manor Rest Home has closed, due to extensive flood damage and the home being unsuccessful in securing appropriate insurance cover. Dementia Strategy 2019/24 sets out a shared vision for a collaborative approach across both Herefordshire and Worcestershire. Building on the successes of local dementia partnerships delivered by a wide range of local stakeholders. The scale of the challenge is significant, it's estimated 12,456 people living with dementia in Herefordshire and Worcestershire, including over 592 people with young onset dementia. A number of new Talk Community Hubs will launch formally in January and February 2020. The Talk Community Hubs project team is working with a wide range of community groups to help them establish a Hub, with an aim of 20 to be operating in 2020. New grant schemes been approved and will be launched in January to enable seed funding for hubs, with grants of up to £2.5k. Procurement of Integrated Community Equipment Service (ICES) was concluded in December and a contract will be awarded shortly for the service to re-launched April 2020. I am in support of promoting an annual mental health day in HC, to be held third Monday of January, and known as 'Let's Listen Herefordshire'. 20th January 2020 is national Mental Health Research UK Campaign, which HC supports, the theme is 'Blooming Monday'. Mind will visit HC to promote staff mental health and wellbeing and recruit staff to train as Mental Health First Aiders. Locally; continuing to work towards safe access to all from Burghill to local facilities. Liaising with Head Teacher at Burghill Academy regarding safety around school at drop off and pick up times. Planning applications and decisions.

- b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) – Residents brought up the topic of speeding through the parish, this is being looked at by the C&EWG. Gullies were discussed, this is the responsibility of Herefordshire Council, so this will need reporting on their website. The Leasown Bus Shelter and dropped kerb is also being looked at by C&EWG along with S106 monies. Dogs not being kept on leads on farmland was discussed and the Clerk will put another article in the local magazine. **Action: Parish Clerk**

6. **Planning: to consider the following applications**

- a) (IW) Consider and agree response to planning application 193999, to be determined by Herefordshire Council, Land at Lodge Farm, Heritage Lane, Canon Pyon, Herefordshire, HR4 8NN. Proposed erection of agricultural building and associated works. This was discussed, a Councillor has looked at this application and made the following comments, this planning meets all the criteria with a new and better access. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
- b) (AV, PE, & DB) Consider and agree response to planning application 194343, to be determined by Herefordshire Council, Land adjacent to Bredstone House, Burghill, Hereford. Proposed erection of 10 dwellings and associated works. This was discussed, a few Councillor has looked at this application and made the following comments, the Council acknowledges that the site already has an extant planning permission for 10 dwellings (Ref: 173605) which was granted on 25 September 2017. Regarding the current planning application, the site is within the settlement boundary for Burghill, as defined in the Burghill NDP. The site is included as an existing housing commitment of 10 dwellings which contributes to the obligation of the parish to the county wide housing provision as set out in The Core Strategy. Burghill Parish Council also agrees that the proposed type and size of housing aligns with its NDP. Although Burghill Parish Council does not object to the project it does have concerns related to highway safety. The site will generate increased traffic onto the C1103 and through its junction with the C1065. Near this junction the C1103 is narrow and two vehicles are unable to pass when travelling in opposite directions. Vehicle queuing frequently occurs at the junction causing turning vehicles to wait in the C1065 carriageway. The speed of vehicles on the C1103 has also been brought to the attention of Burghill Parish Council. The applicant's traffic count demonstrates that the speed is well in excess of the permitted speed limit of 30mph. At times, in the early morning, there are recorded events of vehicles travelling close to 60mph as they approach the junction. Near the junction, as the road is narrow and without footways, there is often conflict between vehicles and pedestrians at this location. This is worrying for pedestrians with pushchairs or wheelchair users when they travel along the C1103 coincides with fast moving vehicles. Burghill Parish Council requests that The Local Planning Authority, in its traffic assessment of this planning application, takes account of the highway safety matters mentioned above. Burghill Parish Council would welcome the inclusion of planning conditions as part of any planning permission that is granted in order to ensure the safety of users of the public highway. Such conditions could include speed attenuation measures on the C1103 between the development site and the road junction and extending the footways near the junction where the C1103 narrows to pinch points. Burghill Parish Council considers that these suggested highway safety measures would be an entirely reasonable expectation for parishioners in terms of compliance with our adopted NDP. It was RESOLVED not to OBJECT to the application. **Action: Parish Clerk**
- c) Applications Update - noted

7. **Finance:**

- a) **Payment of invoices:** It was RESOLVED to approve the following payments:
 - P Scholes - Clerk salary for January (paid in accordance with contract)
 - P Scholes - Clerk Expenses for January - £94.65
 - Freeloa (Email domain quarterly invoice) - £7.20
 - Adopting Telephone Box Fee - £1

Autela (Payroll Oct to Dec) - £47.08

Information Commissioner Office (ICO) - £40.00

Simpson Hall (Hall rental) - £18.00

8. **Parish Councillor Vacancy** - there is a vacancy currently being advertised with Elections.
9. **Community & Environment Working Group monthly report** - Commons registration with DEFRA, first stage done by The Clerk. We hope to make further progress in the next few months. Western Power have requested permission to replace a pole and new supply wire on Tillington Common. The new wire would be an insulated single wire to replace the two/three wire existing span. There is no objection, the Clerk will contact Western Power.

John Parnaby continues to inspect the footpaths in the parish all faults recorded. The bridge over the watercourse on footpath BX23 near Hill Farm awaits repair by BB. The PC has posted "Dangerous Structure" signs and BB has posted a closed notice. No information yet on date for repairs.

SID's and funding: Research continues, AV to attend course in February 2020.

S106 Money - Bus stop shelter, kerb alterations at bus stop and kerb alterations at entry to Leasown. Discussions taking place with HC. There is now a new liaison officer at HC. After these works there will be a surplus in the s106 pot and we will need to use this money for related works.

Trees at Leasown, we are liaising with Grounds Maintenance at Conexus (HC Housing).

Environmental Permit Application at Live and Let Live, Tillington, an application has been made for an Environmental Permit for a discharge from a sewage treatment plant at this property. The Clerk has asked the EA for a copy of the application as we may want to comment. The reason being when the planning application was made for a new dwelling on this site Burghill Parish Council objected to the proposed means of sewage treatment as the site was not big enough to accommodate a treatment plant. When planning permission was granted it was a split permission with the drainage condition outstanding. (182298/XA2 & 1182297). The developers have now made an application for an environmental permit, presumably to discharge effluent to a seasonally dry ditch on the opposite side of the highway. The Parish Council may need to make comments on this application for a permit as the discharge is within the Lugg catchment and discharges to seasonally dry ditches are not normally permitted. Cherry Orchard Cottages New Sewage Treatment Plant, the PC was asked by HC Building Control if it had any knowledge of this installation. The Clerk provided some background as we assume that this is a replacement for the older treatment plant which was known to give problems.

Reporting Faults and Potholes on the Footpaths Bridleways & Public Highway - quite often the PC is approached by parishioners who want to report faults on these routes within the parish. The PC always passes on this information to Herefordshire Council who are the relevant highway authority for these routes within our parish. However, parishioners can report these matters straight to the highway authority by using the following internet link:

https://www.herefordshire.gov.uk/info/200196/roads/190/report_problems_on_the_road

This web-site site is user friendly and it helps if those persons reporting problems can supply photographs of the faults. The more people who report these problems to Herefordshire Council the more likely it is that the faults will be repaired quickly.

Charging Point for Electric Vehicles – Simpson Hall: We have asked the Simpson Hall Management if this would be a feasible option.

10. **Parish Contractor & Footpaths update**, report work for the contractor to clerk – all noticeboards in the parish need to be tidied up. The Clerk was also asked to chase for a quote on repairing the road sign by The Bell. **Action: Parish Clerk**
11. **Correspondence, HALC and NALC updates** - noted
12. **Items for next meeting** - Traffic Request Order U73012
13. **Date of next meeting: Tuesday 11th February 2020**