

BURGHILL PARISH COUNCIL

Councillors are summoned to a meeting of Burghill Parish Council to be held Tuesday 9th January 2018 at 7.30pm in the Simpson Hall

AGENDA

- 1. To accept apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. Minutes** - to approve and sign minutes of meeting held on 8th November 2017
- 4. Extraordinary minutes** - to approve and sign minutes of meeting held on 6th December 2017
- 5. Neighbourhood Development Plan** - update
- 6. Public participation session** -
 - a) To receive reports from local police on local matters
 - b) Brief verbal report from Ward Councillor Pauline Crockett
 - c) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting)
- 7. Planning: to consider the following applications**
 - a) Consider and agree response to planning application 174267, to be determined by Herefordshire Council, Land to the rear of The Villa, Burghill, Herefordshire, Variation of condition 1 of 1710003 to reflect minor alteration to the approved layout and substitution of roof covering finish
 - b) Consider and agree response to planning application 174445, to be determined by Herefordshire Council, Pyefinch, to change the boundary treatments from the approved scheme.
 - c) Consider and agree response to planning application 174448, to be determined by Herefordshire Council, Maycroft, Roman Road, Hereford, Herefordshire, HR4 7AN, Proposed erection of rear single storey extension
 - d) Applications update
- 8. Finance:**
 - a) **Payment of invoices:**
 - P Scholes - Clerk salary
 - P Scholes - Expenses £69.47
 - R Mills - Lengthsman - £120.30
 - Kirkwells - NDP - £600.00
 - Autela - Payroll Services - £38.40
 - ICO - Data protection registration - renewal - £35.00
 - Infinity ITS Hereford - IT support - £180.00
 - b) Bank reconciliation report - prepared by Clerk
- 9. Lengthsman & P3 scheme update**, report work for the lengthsman to clerk
- 10. Commons update**
- 11. Website update**
- 12. Purchase of a new Laptop for the Clerk**
- 13. Correspondence, HALC and NALC updates**
- 14. Items for next meeting**
- 15. Date of next meeting: Tuesday 13th February 2018**