

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 9th April 2019 at 7.30pm in the Simpson Hall

Minutes

Present: Simon Hairsnape (Chairman), Alastair Walshe, Pat Groves, Janette Pudsey, Bernie Green, Alan Stokes, Sally Blackman, Sally Robertson, Dilys Price, Pat Eagling, Ian Watkins

In Attendance: Herefordshire Council Ward Member Pauline Crockett, HALC Clerk Helen Tinson, and 9 members of the public

1. **To accept apologies for absence:** Anthony Vaughan, David Bishop, Beryl Staite, Mark Ellis
2. **To receive declarations of interest and written requests for dispensation:** Cllr Alastair Walshe declared a non-pecuniary interest in agenda item 5b; Cllr Dilys Price declared a non-pecuniary interest in agenda item 5c and both signed the book accordingly. There were no written requests for dispensation.
3. **Minutes:** to approve and sign the minutes of the meeting held on 12th March 2019. A correction was requested to item 9 noting that it was agreed the Clerk and not the Commons Committee would compile the letter to residents based on discussion at the meeting. The correction was upheld and the minutes amended accordingly. The minutes were then approved as a true and accurate record of the meeting.
4. **Public Participation Session:**
 - a) Brief verbal report from Ward Councillor Pauline Crockett: It was noted that due to the election Herefordshire Council is in a period of purdah which means there is minimal council activity. Herefordshire Council, Wye Valley NHS Trust and NHS Herefordshire Clinical Commissioning Group (CCG) are running the Herefordshire Community Equipment Service consultation between 25th March and 22nd April, and are inviting residents to tell them about their experience of accessing and using the county's community equipment service during the past 5 years; a sub-group of the Parish Council are awaiting a second meeting in relation to the Section 106 monies; and there has been no further news concerning the BT pole as this is still in the hands of Herefordshire Council. Ward Cllr Crockett advised she is in regular contact with the Planning Department at Herefordshire Council with regards to all current applications, and finally expressed concerns about the quantity of debris on the pavement by the golf club and asked whether the Lengthsman could clear this as it poses a fall hazard. **Action: Parish Clerk**
 - b) Receive views of local residents on local matters:
 - i) A resident raised a query concerning the new reservoir at Bewdley Bank noting development was due to commence on 10th April. Members responded to a comment that the Parish Council response to the planning consultation was not as robust as it could have been noting that all key points discussed at the meeting were included in the response;
 - ii) A resident asked for progress on the 30mph limit and was advised that consultation was in progress with Balfour Beatty. It was noted that a second meeting had been cancelled and was in the process of being rescheduled to look at a number of traffic calming measures.
5. **Planning: to comment on the following applications for determination by Herefordshire Council:**
 - a) **190750: The Parks Farm, Parks Lane, Canon Pyon, HR4 8NP**, application for variation of condition 2 of planning permission P152837/CD3 proposed conversion of a threshing barn and adjacent buildings to form 2 no. dwellings, the conversion of a Dutch barn to parking/garage, the re-configuration of the 2 no. existing houses within the integration of the adjacent barn, the demolition of the existing workshop and three barns, and to allow changes to proposed facades and internal layouts. Members considered this application noting previous comments of the Conservation Officer and **RESOLVED** to concur with the Officer agreeing that the changes are positive. It was therefore **RESOLVED** to **SUPPORT** this application. **Action: Parish Clerk**

- b) **190859: Yew Tree Cottage, Tillington, HR4 8LW**, demolition of two & single storey extensions and replacement two storey extension timber clad including solar panels; demolition of existing garage, relocated and replaced with timber clad Oak frame double garage with log store; refurbishment of existing cottage including dormer windows, external breathable insulation and lime render; and minor alterations including timber cladding and pitch roof to utility. Members considered this application noting modifications were on the advice of the Planning Officer and RESOLVED to SUPPORT the application noting 'No Objections'. **Action: Parish Clerk**
- c) **183188: Land adjacent (car boot) to Pinston House, Roman Road, Hereford**, retrospective refurbishment of existing 30-year old treehouse carried out in 2015. Members considered this application noting concerns about the light intrusion into open countryside caused by the existing arrangement of fairy lights. It was RESOLVED to SUPPORT the application but noting the concerns raised. Members agreed that comments submitted to Herefordshire Council should read something like "We acknowledge our consultation is a courtesy and support the view of Sutton Sugwas Parish Council and we see no reason to object. However during the discussion a concern was raised about light intrusion into open countryside being caused by the current arrangement of fairy lights, and we would ask that Herefordshire Council address this in their response. It was suggested that the property may be being used for commercial use." **Action: Parish Clerk**
- d) **191045: Creda, Roman Road, Hereford, HR4 9QN**, proposed demolition of garage and workshop, erection of single storey extension to rear with internal alterations. Members considered this application and agreed there was no objection to the principle of development but there were concerns over the design of the extension and the significant number of neighbours' concerns, particularly in regard to the loss of amenity and issue of overlooking. It was RESOLVED to OBJECT to the application but to recommend that the application is re-worked to address the neighbours' concerns. **Action: Parish Clerk**
- e) **190822: 21 Pyefinch Meadow, Burghill, HR4 7SS**, proposed improvement of the garage loft room to enable its use as a craft/leisure room. Members considered this application noting there had been an original arrangement similar to that proposed which had burned down some time ago. It was RESOLVED to SUPPORT the application noting comments of 'No Objection'. **Action: Parish Clerk**
- f) **Applications Update:** Members considered the update report (appendix a) noting:
 - a) 182936: it is understood that conversations between neighbour, developer and applicant should soon be leading to an agreement;
 - b) 182903: it is understood that the agent for the applicant is dealing with landscaping concerns and looking for a resolution between the objectors and the applicant;
 - c) 184649: it was noted that the application has been approved with a cesspit but with quite stringent conditions.

6. Finance:

It was RESOLVED to approve the following payments:

- a) P. Scholes: Clerk Salary
- b) P. Scholes: Clerk Expenses £18.00
- c) Richard Mills: P3 £1216.00
- d) Autela: Payroll Jan-Mar £47.00

It was noted that a significant photocopying bill is expected shortly in relation to photocopying undertaken for the Neighbourhood Development Plan.

7. **Lengthsman & P3 Scheme Update:** there was no work to report, other than the request for debris clearance noted in the Ward Councillor report. It was noted that expenditure was under budget last year and there is a reasonable budget for works to be undertaken this year. Members were advised that this was the last meeting of the current Footpaths Officer and it was noted that Cllr Bernie Green would take the role on a temporary basis until a new permanent Footpaths Officer is in position. A query was raised concerning the refurbishment of the fingerpost by the Bell Inn Crossroads at Tillington. It was believed the Lengthsman was in possession of the post and the Clerk would be asked to enquire if it had been repaired and could be erected. A significant problem with dog fouling was raised and it was RESOLVED to add this to the next agenda for full discussion and in the meantime for councillors to conduct research on possible solutions. **Action: Parish Clerk and Councillors**
8. **Commons Update:** There was nothing to report other than the correction to action from the last meeting for the Clerk to compile a letter to send to all residents to clarify who is responsible for maintenance etc. **Action: Parish Clerk**
9. **Litter Pick:** Members were reminded that the litter pick will be held during the afternoon of Saturday 18th May. Volunteers are requested to notify the Parish Council in advance if they plan to attend so that sufficient litter picking equipment can be arranged. A briefing will be delivered before the litter pick and refreshments served at the Simpson Hall afterwards. An advert will be placed in the Parish Magazine.
10. **Correspondence, HALC and NALC updates:** noted as appendix b
11. **Matters arising for next meeting:**
 - a) To consider co-option arrangements for vacancies
 - b) To consider the problem of dog fouling and footpaths
 - c) The consider a community website
12. **Date of next meeting:** Tuesday 14th May 2019. It was noted that this will be the Annual Meeting of the Parish Council and the first meeting following the election. The election is uncontested receiving 11 nominations for 15 vacancies. Members who have been re-elected were asked to arrive 15-20 minutes early for the May meeting to sign their Declaration of Acceptance of Office forms prior to the start of the meeting. The Chairman noted that this is the last meeting for Cllrs Sally Blackman, Sally Robertson and Alan Stokes and thanked them for their contribution and service during their term of office.

The Chairman closed the meeting at 8.55pm.