

BURGHILL PARISH COUNCIL

Councillors are summoned a meeting of Burghill Parish Council
to be held Tuesday 14th July 2020 at 6.00pm via Zoom

AGENDA

- 1. To accept apologies for absence**
- 2. To receive declarations of interest and written requests for dispensation**
- 3. Minutes** - to approve and sign the minutes of the meeting held on 10th March 2020 and 3rd June 2020
- 4. Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting)
- 5. Planning: to consider the following applications**
 - a) (BG) Consider and agree response to planning application 201964, to be determined by Herefordshire Council, 8 Jasmine Lane, Burghill, Hereford, HR4 7QS. T1 Oak Reduce tree canopy back to growth points, leaving some growth for future, this will reduce excessive shading. T2 Chestnut. Cut back overhanging branches, reduce remaining foliage
 - b) (BG) Consider and agree response to planning application 202150, to be determined by Herefordshire Council, Daimore, Burghill, Hereford, HR4 7RN Proposal to works to Blue Cypress and Golden Cypress (1) and Golden Cypress (2) - carefully fell in sections to as near ground level as possible.
 - c) Applications update
- 6. Finance:**
 - a) Consider and approve Annual Governance Statement for 2019/20
 - b) Consider and approve Annual Internal Audit Report for 2019/20
 - c) Consider and approve Annual Accounts for 2019/20
 - d) Consider and approve the Annual Risk Assessment 2020
 - e) **Payment of invoices which need approving from April to June:**
 - P Scholes - Clerk salary for April, May and June (paid in accordance with contract)
 - P Scholes - Clerk Expenses for April - £25.32, May - £18.00 and June - £18.00
 - Freeloa - email domain (April) - £7.20
 - Simpson Hall - Room Hire (April) - £64.00
 - H Worth - Internal Audit (May) - £45.00
 - Came & Company - Insurance (May) - £417.76
 - Herefordshire Council - uncontested election (June) - £137.87
 - BT Phone Box conversion (June) - £100.00
 - Eyelid Productions Ltd - Accessibility upgrade (June) - £50.00
 - Richard Mills - Parish Contractor (June) - £441.12
 - f) **Payment of invoices:**
 - P Scholes - Clerk Salary for July & August (paid in accordance with contract)
 - P Scholes - Clerk Expenses for July - £25.80 & August - £18.00
 - Autela - Payroll (April - June) - £64.01
 - Kirkwells - Stage 5 NDP - £1560.00
 - R Mills - Parish Contractor - £244.80
 - Payment of agreed annual grants: Burghill in Bloom £400, Burghill Scouts & Guides £150, Burghill CAP £500, Simpson Hall £600, The Copse Leisure Trust £2,000, Burghill PCC £950, Good Neighbour Scheme £400 and Community Website £360
 - g) Finance Report (FWG)
 - h) Bank reconciliation report - prepared by Clerk
- 7. Community & Environment Working Group monthly report**
- 8. Road Sign Post at the crossroads by The Bell Inn**
- 9. Parish Contractor & Footpaths update**, report work for the contractor to clerk
- 10. Correspondence, HALC and NALC updates**
- 11. Items for next meeting**
- 12. Date of next meeting: Tuesday 8th September 2020**