

BURGHILL PARISH COUNCIL BURGHILL PARISH COUNCIL

Meeting held on Tuesday 10th November 2020 at 6.00pm via Zoom

Minutes

Present: Simon Hairsnape (SH) Chairman, Mark Ellis (ME) Vice Chairman, Janette Pudsey (JP), Bernie Green (BG), Alister Walshe (AW), Anthony Vaughan (AV), Sam Davies (SD), David Bishop (DB), Ian Watkins (IW) and Lili Clarke (LC)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett (PC) Herefordshire Council Ward Member and no member of the public

1. **To accept apologies for absence** - Pat Eagling and Dilys Price
2. **Not in attendance** - none
3. **To receive declarations of interest and written requests for dispensation** - Mark Ellis (item 6b)
4. **Minutes** - to approve and sign the minutes of the meeting held on 13th October 2020, the minutes were accepted and adopted by the Parish Council, the Chairman signed the minutes.
5. **Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett - Please see the [link](#) to the Leaders Report, locally, Talk Community Programme continues to gain momentum and local intelligence via Joe Helme has been extremely useful. His leadership with the Good Neighbour Scheme is exemplary. If anyone knows of anyone who requires assistance in these difficult Covid times please let me know. I have been contacted by a resident having difficulty accessing a Flu vaccine, this has been resolved and anyone who is eligible should act asap. A resident from Leasown has contacted me as they are experiencing difficulty in alighting their vehicle from their 'disabled' bay. I am liaising with HC and Connexus. Two residents from Tillington have visited the majority of homeowners in the area to discuss the possibility of mains sewerage in the village, the list of residents who have expressed an interest will be forwarded to Anthony Vaughan, as Chairman of the C&EWG and it was agreed an article will be placed in the Community Magazine seeking the views of residents. As previously discussed, PA 201374 remains outstanding and my request for redirection has been refused.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting). No members of the public present.
6. **Planning: to consider the following applications**
 - a) (IW) Consider and agree response to planning application 203250, to be determined by Herefordshire Council, Burlton Villa, Roman Road, Hereford, HR4 9QN. Demolition of existing extension and outbuildings, replacement with a single storey extension. This was discussed, a Councillor has looked at this application and the PC did comment on the design, which may divide opinion. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
 - b) (SD) Consider and agree response to planning application 203591, to be determined by Herefordshire Council, Land adjacent to Bredstone House, Burghill, Hereford. Proposed removal of condition 15 of planning permission 194343 (Proposed erection of 10 no. dwellings and associated works) it is considered that the removal of permitted development rights is unreasonable. This was discussed, a Councillor has looked at this application, the PC noted that local Neighbourhood Development Plan's Design Guidance states "permitted development rights for outbuildings, extensions, additions and conservatories shall be withdrawn on sites for new housing". It was agreed that Herefordshire Council would be reminded of this position. It was RESOLVED to OBJECT to the removal of Condition 15. **Action: Parish Clerk**
 - c) (LC) Consider and agree response to planning application 203473, to be determined by Herefordshire Council, Wetland Plants, Tillington, Hereford, HR4 8LH. Proposed extension to ex packing/potting shed. This was discussed, a Councillor has looked at this application and the PC noted concerns for the neighbours and their amenity with the increase and timing of vehicles accessing the site. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
 - d) Applications update - noted

7. Finance:

- a) **Payment of invoices:** It was RESOLVED to approve the following payments:
P Scholes - Clerk salary - November & December (paid in accordance with contract)
P Scholes - Clerk Expenses - November £26.00 & December £26.00
Freeloa (Qtrly charge) - email domain - £7.20
PKF Littlejohn - External Audit - £240.00
Remembrance Sunday Wreath - £31.50

- b) Precept 2021/22 - Our Finance and Administration Working Group confirmed the number of small grants that have been approved, Burghill in Bloom £400, Burghill Scouts & Guides £150, Burghill CAP £500, Simpson Hall £500, The Copse Leisure Trust £2,000, Burghill PCC £450. The precept figure was considered and agreed for 2021/2022 at £20,245 which is a 1.35% increase, the first increase for four years.

- 8. Community & Environment Working Group** - continues to work on a number of projects including, Section 106' monies for the bus shelter and kerbs at Leasown. Our NDP is still a relevant document, being less than 2 years old, and still in line with the housing growth provision in the Core Strategy which has a delivery figure of 3.69 years (3 year's supply is the minimum). AV is attending Zoom session with HC. Flooding at Towtree Lane - awaiting a report from Balfour Beatty and it is likely clearance work will be included in the capital works programme for next year.
- 9. Community Defibrillators in the Parish update** - Three units have now been purchased and one is already installed at the Simpson Hall. Awaiting a change in the other received units to include a mounted green light as opposed to a separate bulkhead light. Tillington unit will be installed soon and at St Mary's on the sub-station wall once an electricity supply source agreed with HC Highways. The Parish Council agreed to accept a generous donation from GPT Properties (David Thomas and Mark Ellis) which covers most of the costs involved.
- 10. Meeting Dates for 2021** - all agreed, the Clerk will book Simpson Hall and add all dates to the Parish Councillors diaries. **Action: Parish Clerk**
- 11. Amending Model Standing Orders Policy** - Section 8 of this policy now incorporates the Co-Option Policy of the Parish Council, this amendment was agreed and the updated policy adopted. The Clerk will put the new policy on the website. **Action: Parish Clerk**
- 12. Footpath at Red House Farm** - an issue has been reported regarding the footpath entrance near Red House Farm, there is a very steep slope, the Clerk will contact Balfour Beatty and find the best way to resolve this. **Action: Parish Clerk**
- 13. Parish Contractor & Footpaths update**, report work for the contractor to clerk - it is noted that footpath BX10 is now closed, this is due to the development being built.
- 14. Correspondence, HALC and NALC updates** - noted
- 15. Items for next meeting** - none
- 16. Date of next meeting: Tuesday 12th January 2021**