

## **BURGHILL PARISH COUNCIL**

Councillors are summoned to a meeting of Burghill Parish Council  
to be held Tuesday 12<sup>th</sup> January 2021 at 6.00pm via Zoom

### **AGENDA**

- 1. To accept apologies for absence**
- 2. Not in attendance**
- 3. To receive declarations of interest and written requests for dispensation**
- 4. Minutes** - to approve and sign the minutes of the meeting held on 10<sup>th</sup> November 2020
- 5. Public participation session**
  - a) Brief verbal report from Ward Councillor Pauline Crockett
  - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting)
- 6. Planning: to consider the following applications**
  - a) (IW) Consider and agree response to planning application 203821, to be determined by Herefordshire Council, 4 Pyefinch Meadow, Burghill, Hereford, HR4 7SS. Proposed amendment to the pitch of the garage roof, to match that of the house. and to convert the increase in loft space to a home office/craft room.
  - b) (DB) Consider and agree response to planning application 204006, to be determined by Herefordshire Council, Land adjacent to Woodfield Farm, Badnage Lane, Tillington, Hereford, HR4 8LP. Application for variation of condition 2 of planning permission 170424 (Change of use of piggery into 2 dwellings and new garaging/office) - to vary plans.
  - c) (AW) Consider and agree response to planning application 204043, to be determined by Herefordshire Council, Haymeadow Farm, Haymeadow Lane, Burghill, Hereford, HR4 7RY. The proposed erection of a two bay, oak framed garage with room over to serve as a home office and store. The proposed building will replace the existing dilapidated shed.
  - d) (PE) Consider and agree response to planning application 204223, to be determined by Herefordshire Council, Hermitage Farm, Canon Pyon, Hereford, HR4 8NN. Proposed single storey extension.
  - e) (JP) Consider and agree response to planning application 204329, to be determined by Herefordshire Council, - Stone Cottage, Tillington, Hereford, HR4 8LL. Proposed detached garage.
  - f) Applications update
- 7. Finance:**
  - a) **Payment of invoice which needs approving from December:**  
Arborech (Tree Surgeon) - £250.00
  - b) **Payment of invoices:**  
P Scholes - Clerk salary - (paid in accordance with contract)  
P Scholes - Clerk Expenses - £26.00  
Richard Mills (Parish Contractor) - £  
Simpson Hall (Room Hire) - 13.50  
Autela (Payroll Jul – Nov) - £80.40  
Carbonite (laptop backup) - £78.51 (paid by Clerk)  
Data Protection (Information Commissioners Office ICO) - Annual fee - £40.00  
Zoom (monthly membership) - £14.39 (paid by Clerk)
  - c) Finance Report
  - d) Bank reconciliation report - prepared by Clerk
- 8. Community & Environment Working Group monthly report**
- 9. Development at Land adjacent to Bredstone House Burghill – adopting the road and lighting**
- 10. Community Governance Review**
- 11. Parish Contractor & Footpaths update**, report work for the contractor to clerk
- 12. Correspondence, HALC and NALC updates**
- 13. Items for next meeting**
- 14. Date of next meeting: Tuesday 9<sup>th</sup> February 2021**