

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 9th February 2021 at 7.30pm via Zoom

Minutes

Present: Simon Hairsnape (SH) Chairman, Mark Ellis (ME) Vice Chairman, Janette Pudsey (JP), Bernie Green (BG), Alister Walshe (AW), Anthony Vaughan (AV), Sam Davies (SD), Pat Eagling (PE), Ian Watkins (IW) and Lili Clarke (LC)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett (PC) Herefordshire Council Ward Member and no member of the public

1. **To accept apologies for absence** - Dilys Price
2. **Not in attendance** - David Bishop
3. **To receive declarations of interest and written requests for dispensation** - none received
4. **Minutes** - to approve and sign the minutes of the meeting held on 12th January 2021, it was RESOLVED to approve the minutes as a true and accurate record. The Chairman signed the minutes.
5. **Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett - Please see the [Link](#) the Leaders report, locally - planning applications are a regular activity in my 'working' day, there are a couple outstanding which are not straightforward. Leasown dropped kerb has not been completed but the good news is that this needs to be actioned in this financial year. Operation snap is coming to the area!
<https://www.westmercia.police.uk/operationsnap>. C1095 is being resurfaced, commencement date is Friday 19th February, effected residents will have been informed. The proposed Western road and SLR have been officially cancelled, active travel measures will be introduced asap to assist with the concerns regarding pollution and traffic management. Herefordshire Council are commencing a feasibility study on potential affordable housing sites, these will be on HC owned land prior to looking at 3rd party options, locally, the Burghill Hospital Farm site is included in this study, I have reminded the team that this named site has many constraints and is not within our NDP. Stay safe.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - no members of the public were present.
6. **Planning: to consider the following applications**
 - a) (AW & SD) Consider and agree response to planning application 204417, to be determined by Herefordshire Council, Hermitage Manor, Canon Pyon, Hereford, HR4 8NR. Proposed alterations and replacement extension to house including change in number of dwellings in the main house from 4 units to 1. This was discussed, a Councillor has looked at this application. It was RESOLVED to SUPPORT the application and No Objection.
Action: Parish Clerk
 - b) (AV&DP) Consider and agree response to planning application 210123, to be determined by Herefordshire Council, Land east of, Canon Pyon Road, Hereford. Reserved matters following outline approval 191770/O (appearance, landscaping, layout and scale) proposal for 92 houses (with 31 affordable with all matters reserved except for access), public open space, landscaping and associated infrastructure works. This was discussed, a Councillor has looked at this application. There are no objections to this application, accepting that planning permission has been granted, but we would like to point out the following concerns; Community Area is in one corner of the site, this would be better more central, to make access easier. Footway is very narrow out of the site to the nearest bus stop / shop, would need widening as pushchairs and wheelchairs would struggle. Splay at the entrance needs to be looked at for access reasons. Traffic exiting the site will struggle at certain times of the day with the traffic lights so close and queuing on the A4110. Drainage is an issue near the entrance to the site where ponding frequently occurs. **Action: Parish Clerk**

- c) (JP&DB) Consider and agree response to planning application 191933, to be determined by Herefordshire Council, 191933 - Burghill Lodge, Canon Pyon, Hereford, HR4 8NW. Proposed renovation of and alterations to house to include conservatory extension. Conservation of timber frame dwelling. Conversion of north/south barn. This was discussed, a Councillor has looked at this application. It was RESOLVED to SUPPORT the application and No Objection but in doing so supported the imposition of the conditions suggested by the Planning Officer and Historic Buildings Officer of the Council. **Action: Parish Clerk**
- d) Applications update - it was noted that comments on application 203591 were not made public on Herefordshire Councils website, this will be questioned and will be chased. **Action: Parish Clerk**

7. Finance:

- a) **Payment of invoices** - It was RESOLVED to approve the following payments:
 - P Scholes - Clerk salary - (paid in accordance with contract)
 - P Scholes - Clerk Expenses - £26.00
 - Arbortech (Tree Surgeon) - £930.00
 - Viking (Stationery) - £80.95
 - Freeola (email domain qrtly charge) - £7.20 (paid by S Hairsnape)
 - Bromyard Timber – (Footpath posts x12) - £164.88 (paid by B Green)
 - Zoom (monthly membership) - £14.39 (paid by Clerk)

- 8. **Community & Environment Working Group monthly report** - continue to work on several projects. One of the three new Community Defibrillators have been installed. When all three are operational an article will go in the parish magazine explaining the locations and highlighting training opportunities. Speed Control Measures are being considered and we are still waiting for reply from Balfour Beatty Living Places about outline costs. The kerb at Leasown is ongoing, as is the parking area by the bus stop. Flooding is still a concern around Towtree Lane/Roman Road Junction, and we are awaiting action from Balfour Beatty Living Places. The Parish Council reiterated its policy of ensuring that Herefordshire Council and Balfour Beatty Living Places took their responsibility for public realm work.
- 9. **First Time Sewerage** - First Time Sewerage was discussed and it was agreed that this issue needed a full community debate and that it will, therefore, be discussed further with residents at the next Annual Parish Meeting.
- 10. **Community Governance Review** - The Parish Council agreed to explore the potential benefits of a community governance review, including a review of the number of elected members.
- 11. **Parish Contractor & Footpaths update** - the developer next to Bredstone House has made an application to divert a section of footpath BX27. The proposal would place the path parallel with the Bredstone House boundary. Bridge to Hill Farm BX23, this is the replacement of the footbridge and is still ongoing. BX18 has been resolved with rubber piping now covering the electric fencing. It was noted that 20 steps need replacing at Badnage Woods.
- 12. **Correspondence, HALC and NALC updates** - noted
- 13. **Items for next meeting** - nothing noted
- 14. **Date of next meeting: Tuesday 9th March 2021**