

## **BURGHILL PARISH COUNCIL**

Councillors are summoned to a meeting of Burghill Parish Council  
to be held Tuesday 20<sup>th</sup> July 2021 at 7.30pm at Simpson Hall

### **AGENDA**

- 1. To accept apologies for absence**
- 2. Apologies not received for absence**
- 3. To receive declarations of interest and written requests for dispensation**
- 4. To vote and Co-Opt on four new Parish Councillors**
- 5. Minutes** - to approve and sign the minutes of the Annual meeting of the Parish Council held on 4<sup>th</sup> May 2021
- 6. Public participation session**
  - a) Brief verbal report from Ward Councillor Pauline Crockett
  - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting)
- 7. Planning: to consider the following applications**
  - a) (BG) Consider and agree response to planning application 212504, to be determined by Herefordshire Council, 10 Jasmine Lane, Burghill, Hereford, T1- Oak- maximum crown thinning by (30%) to be carried out together with an overall crown reduction bringing the outer limits of the tree away from the property and conservatory roof.
  - b) (BG) Consider and agree response to planning application 212689, to be determined by Herefordshire Council, Grange Farm, Burghill, HR4 7SE. There are 4 medium sized conifers at the far end of the garden. Work proposed is to top the trees and reduce the crown, bringing them to 8ft tall. This will improve the health and longevity of the tree, reduce the base from wooding, provide more light to the back of the garden, as well as improving the overall aesthetic. Secondly, there are two large conifers to the left of the boundary, they are blocking light from our neighbour. We would like to top and reduce the crown of both.
  - c) (AV) Consider and agree response to planning application 210123, to be determined by Herefordshire Council, Land east of, Canon Pyon Road, Hereford. Reserved matters following outline approval 191770/O (appearance, landscaping, layout and scale) proposal for 92 houses (with 31 affordable with all matters reserved except for access), public open space, landscaping and associated infrastructure works.
  - d) (LD&PE) Consider and agree response to planning application 211913, to be determined by Herefordshire Council, Tillington Court Farm, Tillington, HR4 8LG. Proposed change of use of the former Tillington Court Farm Shop to residential dwelling with associated operational works.
  - e) (JP&DB) Consider and agree response to planning application 212399, to be determined by Herefordshire Council, Land adjacent to The Chase, Burghill, HR4 7RL. Reserved matters following outline 181455 - Proposed erection of a bungalow.
  - f) (SD) Consider and agree response to planning application 212420, to be determined by Herefordshire Council, Brinton, Burghill, Hereford, HR4 7RW. Proposed alterations and extension to form annexe.
  - g) Applications Update
- 8. To appoint officer:**
  - a) Simpson Hall representative (previously D Price)
- 9. Finance:**
  - a) **Payment of invoices which need approving for June:**
    - P Scholes - Clerk salary - (paid in accordance with contract)
    - P Scholes - Clerk Expenses - £26.00
    - Zoom (monthly membership) - £14.39 (paid by Clerk)
    - Freeola (email domain renewal) - £13.11 (paid by S Hairsnape)
    - Came & Company (insurance renewal) - £417.76
    - Richard Mills (Parish Contractor) - £354.00
  - b) **Payment of invoices;**
    - P Scholes - Clerk salary - (paid in accordance with contract)
    - P Scholes - Clerk Expenses - £36.90
    - Zoom (monthly membership) - £14.39 (paid by Clerk)
    - Richard Mills (Parish Contractor) - 461.24
    - Autela (Clerk's payroll April-June) - £52.20
    - Arborech (Tree surgeon) - £710.00
    - Small Grants - agreed November 2020

- 10. Commons Annual Report**
- 11. Whitmore Pool Common Tree Planting Scheme**
- 12. Defibrillator's update**
- 13. Adopting Model Councillor Code of Conduct 2020**
- 14. Parish Contractor & Footpaths update**, including report work for the contractor to clerk
- 15. Correspondence, HALC and NALC updates**
- 16. Items for next meeting**
- 17. Date of next meeting: Tuesday 14<sup>th</sup> September 2021**

Paulette Scholes, Parish Clerk and RFO  
07801 958673 – [clerk@burghillparishcouncil.org](mailto:clerk@burghillparishcouncil.org)