

BURGHILL PARISH COUNCIL

Meeting held on Tuesday 20th July 2021 at 7.30pm at Simpson Hall **Minutes**

Present: Simon Hairsnape (SH) Chairman, Mark Ellis (ME) Vice Chairman, Janette Pudsey (JP), Bernie Green (BG), Alister Walshe (AW), Sam Davies (SD), David Bishop (DB), Pat Eagling (PE) and Lili Clarke (LC)

In Attendance: Paulette Scholes, Parish Clerk, Pauline Crockett (PC) Herefordshire Council Ward Member and 11 members of the public

1. **To accept apologies for absence** - Ian Watkins and Anthony Vaughan
2. **Apologies not received for absence** - none
3. **To receive declarations of interest and written requests for dispensation** - ME (item 7d), SD (item 7d), DB (item 7d), AW (item 7e), JP (Item 7a), TF (item 7b) and TG (item 7d)
4. **To vote and Co-Opt on four new Parish Councillors** - Six parish members had registered an interest in joining the Parish Council, a vote was held to co-opt on four new Councillors. Tori Fenn (TF), Tim Gilbert (TG), Dilys Price (DP) and Graham Wood (GW) were co-opted onto the Council and then invited to join the Parish Council for the meeting. The Clerk will update the contacts list and distribute to all Parish Councillors. **Action: Parish Clerk**
5. **Minutes** - to approve and sign the minutes of the Annual meeting of the Parish Council held on 4th May 2021 - the minutes were accepted and adopted by the Parish Council, the Chairman signed the minutes.
6. **Public participation session**
 - a) Brief verbal report from Ward Councillor Pauline Crockett - Please see the [Link](#) to the Leaders report, locally; speeding issues, I have had a conversation with the Balfour Beatty Living Places TRO team regarding extending the 30mph on the C1095. Ian Connolly is looking at safer roads with 'Operation Snap Area' signs being put up in the Parish. Herefordshire Council has discussed the 'allowance' system and has deferred any increase until at least 2023, any increase may allow opportunities for the younger generation to consider a role in Local Government as a viable option.
 - b) Receive views of local residents on local matters (max 10 mins - members of the public are invited to speak or raise a matter for consideration at a future meeting) - two members of the public raised the issue of noise nuisance at The Cider Barn, it was agreed the Parish Council would investigate and report back to the next meeting in September with a specific agenda item.
7. **Planning: to consider the following applications**
 - a) (BG) Consider and agree response to planning application 212504, to be determined by Herefordshire Council, 10 Jasmine Lane, Burghill, Hereford, T1- Oak- maximum crown thinning by (30%) to be carried out together with an overall crown reduction bringing the outer limits of the tree away from the property and conservatory roof. This was discussed, a Councillor has looked at this application. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
 - b) (BG) Consider and agree response to planning application 212689, to be determined by Herefordshire Council, Grange Farm, Burghill, HR4 7SE. There are 4 medium sized conifers at the far end of the garden. Work proposed is to top the trees and reduce the crown, bringing them to 8ft tall. This will improve the health and longevity of the tree, reduce the base from wooding, provide more light to the back of the garden, as well as improving the overall aesthetic. Secondly, there are two large conifers to the left of the boundary, they are blocking light from our neighbour. We would like to top and reduce the crown of both. TF left the meeting. This was discussed, a Councillor has looked at this application. TF re-joined the meeting. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
 - c) (AV) Consider and agree response to planning application 210123, to be determined by Herefordshire Council, Land east of, Canon Pyon Road, Hereford. Reserved matters following outline approval 191770/O (appearance, landscaping, layout and scale) proposal for 92 houses (with 31 affordable with all matters reserved except for access), public open space, landscaping and associated infrastructure

works. This was discussed, a Councillor has looked at this application. At the time of the previous planning application there were concerns about pedestrian links to the nearest bus stops, schools and shopping area. The reason for the concern was that just north of the A4110/A438 junction, leading up to the site entrance, the footway is very narrow. It does seem that improvements are proposed here with the footway being widened to 2m as far as the traffic lights. These intended works would improve safety for all users of the highway. Highway drainage in this area has also been of concern with frequent carriageway flooding near the traffic lights. Drainage improvements are suggested as part of the project which should go some way to solving these problems. In summary, it would not seem an unreasonable submission on a reserved matters application. Therefore, the option would be for Burghill Parish Council to support the views of our neighbouring parish, who will I am sure look at some aspects of the project in more detail. **Action: Parish Clerk**

- d) (LC&PE) Consider and agree response to planning application 211913, to be determined by Herefordshire Council, Tillington Court Farm, Tillington, HR4 8LG. Proposed change of use of the former Tillington Court Farm Shop to residential dwelling with associated operational works. TG left the meeting. This was discussed, LD & PE have looked at this application. TG re-joined the meeting. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
- e) (JP&DB) Consider and agree response to planning application 212399, to be determined by Herefordshire Council, Land adjacent to The Chase, Burghill, HR4 7RL. Reserved matters following outline 181455 - Proposed erection of a bungalow. This was discussed, JP and DB have looked at the application on line and visited the site. No work has yet commenced. Burghill Parish Council had no objections to the original application, but feel that additional information is now required to satisfy the required Reserved Matters and wishes to make the following comments; The PA shows details of proposed landscaping which is required under condition 3 of Reserved Matters. However, it is noted that the detailed drawings show that a considerable amount of Hard Landscaping is proposed, which could have an impact on the adequacy of surface water provision. Therefore, there does not appear to be sufficient information to satisfy Reserve Matter 8 which is designed to address water conservation and ensure that efficiency standards are adhered to. Also, there is no information given regarding item 9 of Reserved Matters concerning adequacy of alternative transport measures such as covered and secure cycle parking provision, which is a requirement in all new builds. It was resolved that Burghill Parish Council would support the application if this further information was provided to the satisfaction of the LPA. One further observation to note, the emissions from the proposed wood burner may interfere with the amenity of other properties in the area. There is very little elevation above the very low-level roof line.
- f) (SD) Consider and agree response to planning application 212420, to be determined by Herefordshire Council, Brinton, Burghill, Hereford, HR4 7RW. Proposed alterations and extension to form annexe. This was discussed, a Councillor has looked at this application. It was RESOLVED to SUPPORT the application and No Objection. **Action: Parish Clerk**
- g) Applications Update
 - 202465 - withdrawn
 - 210544 - withdrawn
 - 210597 - approved with conditions
 - 211116 - withdrawn
 - 211490 - prior approval not required
 - 210749 - approved with conditions
 - 210638 - approved with conditions
 - 211431 - approved with conditions
 - 211422 - approved with conditions

8. To appoint officer:

- a) Simpson Hall representative - D Price

9. Finance:

- a) **Payment of invoices which need approving for June** - It was RESOLVED to approve the following payments:
 - P Scholes - Clerk salary - (paid in accordance with contract)
 - P Scholes - Clerk Expenses - £26.00
 - Zoom (monthly membership) - £14.39 (paid by Clerk)
 - Freeola (email domain renewal) - £13.11 (paid by S Hairsnape)
 - Came & Company (insurance renewal) - £417.76
 - Richard Mills (Parish Contractor) - £354.00
- b) **Payment of invoices** - It was RESOLVED to approve the following payments:
 - P Scholes - Clerk salary - (paid in accordance with contract)
 - P Scholes - Clerk Expenses - £36.90
 - Zoom (monthly membership) - £14.39 (paid by Clerk)
 - Richard Mills (Parish Contractor) - £793.64
 - Autela (Clerk's payroll April-June) - £52.20
 - Arborech (Tree surgeon) - £710.00
 - Freeola (Quarterly charge for email domain) - £7.20
 - Small Grants - agreed November 2020

It was agreed the Parish Clerk can cancel the Zoom membership. **Action: Parish Clerk**

10. **Commons Annual Report** - this paper was presented to the Parish Council and agreed by all. It was noted that work on the Chestnut trees on Tillington common will be completed in the Autumn.
11. **Whitmore Pool Common Tree Planting Scheme** - this proposal was presented to the Parish Council, there are concerns with regard to the parking and it was felt that the working group need to work on the details, including parking, finance options and maintenance. **Action: C&EWG**
12. **Defibrillator's update** - there are now four situated in the parish at St Mary's Park, Burghill Golf Club, Simpson Hall and at the bus stop by the shop in Tillington. Training now needs to be organised and a caretaker assigned to each one. An article will be drawn up for the Community magazine. **Action: C&EWG**
13. **Adopting Model Councillor Code of Conduct 2020** - this was agreed and adopted by the Parish Council. The Clerk will put this on the Parish Council Website. **Action: Parish Clerk**
14. **Parish Contractor & Footpaths update**, including report work for the contractor to clerk - nothing was reported to the Clerk
15. **Correspondence, HALC and NALC updates** - noted
16. **Items for next meeting** - The Cider Barn
17. **Date of next meeting: Tuesday 14th September 2021**